

## TASKS AND RESPONSIBILITIES

### We expect you to:

- attend a detailed and fun training session on how to fulfil your new role
- collect the views of students
- attend a few meetings or discussion groups
- feedback changes that you have influenced to your classmates and share action plans

### How do I become a PAR?

A Programme Area Representative must be elected by the Programme Area Manager. If you are interested you need to tell your Tutor who will pass your details on. There are no forms to fill in or interviews. It is as easy as that!

### FREQUENTLY ASKED QUESTIONS?

#### What do I have to do in Meetings?

You will get full training, but they are informal and you will know exactly what to do before you attend. You can choose to have a Mentor who can attend with you, and you can bring one classmate along for support if you wish. Basically all you need to do is share your views and the views of others about key College issues.

#### Do I have to come to meetings?

Yes, as a PAR you need to present the views and opinions of your colleagues at informal meetings and to share these concerns with others and give feedback to any outcomes.

#### How long do I need to be a PAR for?

One full academic year.



### Assistance

Please let us know if you need help.

### We can provide:

- Sign Language interpreters.
- Information in different formats including large print, Braille, audiotape, and other languages.
- Advisers who will meet you at a time and/or location that is convenient for you.

**FOR MORE  
INFORMATION CALL:  
01909 504500**

**WE'RE  
LISTENING**

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## MAKING A DIFFERENCE!

We value highly the views of our students, without which we could not provide the quality of teaching and learning you deserve. As a learner at North Notts College you can help make a real difference. We want to know what you think about your course and the College in general.

### LEARNER COURSE REVIEW

This involves ALL full time learners and takes place twice a year in October and February. They normally take place during the tutorial slot and will be run by your Programme Area Manager, Curriculum Director or colleagues from the Quality Unit. This is your opportunity to let us know how your course is going, what we could do better and any suggestions you may have to improve things

### WHAT WILL I BE ASKED?

- The Learner Course Review will ask a number of questions about how the course is going, what your induction was like and how well supported you feel.

### WHAT HAPPENS AFTERWARDS?

- You will receive feedback as to what the College can do after listening to your views- if we can't change things, we will tell you.

We also want to listen to learners on cross college issues and the way we do this is via the Programme Area Representative.

### PAR

As a Programme Area Representative (PAR) you will have the influence to make a real difference! You will be part of the Learner Voice and help the College to improve things for you and your friends. A PAR is a privileged position that carries some responsibility and a lot of respect.

### WHAT WILL I DO?

- Gather feedback from learners on the quality of course provision so if something needs improving the College can take steps to change it.
- Attend 2 or 3 discussion groups throughout the year with your classmates to share your opinions about College.
- Volunteer about 4 hours of your time over 9 months.

### WHAT DO I GET OUT OF IT?

- Respect and influence to make a difference in people's lives
- Great experience and high quality training that will set you up for working life
- Specialist skills to add to your CV and application form when applying for jobs and training
- A special College ID badge

### WHO MAKES A GOOD PROGRAMME AREA REPRESENTATIVE?

#### Someone who:

- has opinions on how things could be improved
- is willing to give up a few hours of their own time
- wants to gain leadership skills
- is interested in knowing more about how the College works
- likes meeting new people
- is good at listening and understanding other people's views