

**North Nottinghamshire College Corporation
Minutes of the Search Committee held
26 November 2009**

09.56 Membership

Ap Mrs J Chambers
Mr J Sephton
Mr S Darby
Mr J Connolly
Ms A Neilson

In attendance

Mr M E Murphy (Clerk to the Corporation)
Ms A J Oaks (Deputy Clerk)

09.57 Apologies were received from Mrs Chambers.

09.58 Declarations of interest

09.59 Minutes of the meeting held on 22 September 2009

The Minutes were agreed as a true and accurate record and were signed by the Chair.

09.60 Matters Arising

There were no matters arising.

09.61 Vacancy on the Corporation

Further to discussions at the last meeting regarding the Nottinghamshire County Council's nomination of Cllr Clarke (Deputy Portfolio holder for Children & Young People's Services), a meeting was arranged for Cllr Clark to meet with the Principal, Chair and Clerk on November 11th 2009. Cllr Clark's CV had been circulated to members prior to the meeting.

Cllr Clarke had indicated that his current commitments would prevent him from attending a meeting until May 2010. Governors expressed concern at the impact of this delay on the recruitment process but agreed that it was essential to maintain good links with the Local Authority as the College moved into the Machinery of Government changes in 2010. Discussion took place with regard to the skills Cllr Clarke would bring to the Board given the broad remit of his current role and noted that the delay in his being able to attend meetings would impact significantly on the Board's target for attendance.

Following discussion it was proposed to delay Cllr Clarke's formal appointment until 1 May 2010 and to give further consideration to pursuing the recruitment process in the meantime, including the potential to increase membership to the maximum of 20 if appropriate.

RESOLVED 09.61 To recommend Cllr Clarke be appointed to the Full Corporation for an initial term of one year, with effect from 1 May 2010.

09.62 Vacancy on the Audit Committee

The Clerk informed members that following Mr Savage's term of office coming to an end in October 2009, this left a vacancy on the Audit Committee. Consideration was given to the current balance of expertise amongst members, with a view to appointing a Governor who would bring a different dimension to the Committee. Other factors were also considered including the number of Committees Governors currently served on. It was proposed the Clerk approach those Governors currently not serving on a Committee with a view to filling the vacancy which would be recommended to the Corporation at a future meeting.

09.63 Equality and Diversity

It was noted that the three new appointments had significantly improved the female gender balance amongst members of the Board.

09.64 Governance Risk

The risks associated with recruiting Governors with the necessary skills continued to be effectively managed through the recruitment and selection process. Governors recognised that vacancies impacted on the Corporation's ability to achieve a quorum at meetings and acknowledged that in respect of the recent quoracy issue, improving communication between Governors and the Clerk in terms of forwarding apologies had been addressed.

09.65 Date and time of next meeting

To be confirmed.

Signed _____ Chair

Date _____